

**Job Posting: Executive Director**  
**Posting Date: December 13, 2024**  
**Closing Date: Open until filled**

The Board of Commissioners of the North Charleston Housing Authority (NCHA) is searching for a dynamic leader to serve as executive director for the organization. The Board seeks a candidate with a demonstrated passion for providing affordable housing combined with experience in finance, management, HUD policy and real estate development. The ideal candidate will be personable and possess excellent communication skills, allowing them to connect and engage with residents at all NCHA properties. They will need to demonstrate the ability to navigate local politics to build consensus around housing solutions.

Over the past several years, the NCHA has ranked as a high performing housing authority and currently operates on solid financial footing. The Board of Commissioners is seeking a leader who can continue this track record while expanding the reach of the authority—through partnerships or self-development to provide more affordable housing opportunities throughout the City.

The NCHA is located in North Charleston—South Carolina's third largest city—with a population of 110,000 residents, and part of the larger Charleston/North Charleston Metro Region. The region is in the midst of an affordability crisis and several recent housing reports have identified the lack of affordable housing as a threat to regional growth and prosperity.

The organization operates on a \$30M annual budget; manages approximately 2,300 housing choice vouchers; and owns 8 properties totaling 602 units of various sizes and composition.

In 2018, the NCHA completed its conversion from public housing to RAD.

The executive director's job requires a Bachelor or Masters degree in business administration, public policy, real estate, accounting, finance, urban studies, social services, or related field. The candidate shall have at least ten years of progressively responsible administrative and supervisory experience in business management, real estate development, industrial or military complex management, housing management, social services, public agency management, or related field, or an equivalent combination of education, training, and experience that provides the required knowledge, skills, and abilities. Salary is commensurate with experience and education, and will include a full range of benefits, including retirement, healthcare, paid vacation and sick leave. Must be able to pass pre-employment drug screening, criminal background check and reference check.

In summary, the position offers a chance for a leader to make a mark in the growing Charleston/North Charleston MSA by increasing affordability and livability for its residents. With strong financials, a dedicated staff and multiple development opportunities

available, the pieces are in place to make a difference. The Board is committed to finding the right candidate and working together to achieve its goals.

If you are interested in this exceptional opportunity, please submit a cover letter, resume and salary history to: Email: [gabney@nchashousingauthority.com](mailto:gabney@nchashousingauthority.com). Please type "Executive Director" in subject line.

Quiana Abney, Director of Administration/HR

If you have any questions, please contact me at 843-266-5908.

North Charleston Housing Authority is an Equal Opportunity Employer (EOE).

[www.northcharlestonhousingauthority.org](http://www.northcharlestonhousingauthority.org)